



ACMP

Northern California Chapter

Board Membership Guidelines

As part of a growing global professional membership organization, the ACMP Northern California Chapter is excited to offer our currently open Director roles. We believe it is essential, before considering this role that each nominee reviews the expectations and time commitment required to be a contributing and successful board member. We formed as a board in September 2013 and have held the honor of being the first chapter formed in California. Joining this group presents an opportunity to lead, learn and grow professionally. We are looking to build on our extraordinary momentum from our first eight years as a chapter. We view ourselves as an extremely hands-on board and expect each board member to actively own and positively impact and expand results in their area of responsibility. We look forward to evolving our board with new members for their 2-year term!

Meetings Cadence

- The ACMP Board of Directors hold regularly scheduled board calls as necessary to conduct business, with a minimum of a one-hour call per month. As critical events approach, the board calls will move up to bi-weekly or weekly. Our current cadence is one 60-minute call per month.
- Board members may occasionally meet as sub-groups to complete specific assignments that further to Board's strategic goals. These meetings will be arranged as needed and will involve only those Board members whose subject expertise is required, with updates to be provided to the entire Board of Directors at our regularly scheduled meetings.
- Board members who miss three consecutive official board meetings and/or three consecutive chapter events, whether virtual or in-person, will be asked to review their commitment to serving as a Board member.

Time Commitment

- The term of the Board membership is two years.
- The average time commitment per board member is up to five to ten hours per week; commitment will ebb and flow depending on the area of your focus. We find most board members average ~10 hours per month in their roles when they apply themselves to an efficient and effective application of their skills and aptitudes.
- The current focus of the ACMP NorCal Chapter Board is to further develop and implement local programs and networking opportunities to support our growing organization.

Organizational Support

- We believe it is imperative that the organization for which you work supports your efforts, especially given the time commitment required.
- We highly suggest speaking with your direct manager for approval and perhaps incorporating it into your yearly performance management goals.
- We have also found the more you include the senior leaders of your organization, the better the experience is for you as well as for the organization you represent.

In addition to the above, we want to reinforce the many benefits of serving as an ACMP NorCal Chapter Board member. As someone who finds pride and a sense of accomplishment in serving a greater whole, serving as a leader for a local professional association can and will offer you countless opportunities. And best of all, the camaraderie and friendships you will make throughout your leadership journey can last a lifetime.

Thank you for considering and we look forward to your nomination form!

The ACMP NorCal Chapter Board of Directors